

GAVILAN COLLEGE CURRICULUM MEETING

Monday, May 10, 2010

3:00 – 4:30 p.m., PB 14

MINUTES

In Attendance: M. Bumgarner, S. Dodd, B. Donovan, H. Jukl, F. Lozano, E. Luna, J. Maringer, J. Olivas, K. Rose, A. Rosette, M. Sanidad, D. Young, D. Stone. Guests: P. Howell, C. Oler, R. Overson, S. Smith, S. Sweeney.

I. Call to Order

The meeting was called to order at 3:04 pm by Susan Dodd.

II. Agenda Adjustments:

Under Discussion/Information

Remove V. A. Articulation

Under New Business - Deletion of Existing Degree or Certificate

Add: IV. A. 5. b. Physical Education

Add: IV. A. 5. c. Business Management - Management, Marketing and

Distribution - Marketing, CSIS - Computational Preparation in Bioinformatics.

I. Approval of Consent Agenda

A. Minutes of April 26, 2010 - No additions or corrections.

B. Textbook Updates:

AJ 10 - Introduction to the Administration of Justice

CSIS 5, 44, 48, 51

C. Inactivate Courses:

AFT 121, 122, 133

AJ 24, 170, 171, 172

ANTH 10

MUS 19

MUS 28

MSC (M. Sanidad/M. Bumgarner). Vote: unanimous.

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. CSIS/AJ 180 Computer Forensics

Peter Howell - this course is aimed at AJ/CSIS students as an introduction to the computer crime scene investigative process. CSIS 179 is the advisory.

This is not a Math course. It is a PC-based class; however, both the PC and the Mac are relevant technology here, as well as cell phones, etc. The committee suggested this course may be repeatable to keep up with changing technology.

MSC (M. Sanidad/J. Maringer). Vote: unanimous.

b. JPN 2A Intermediate Japanese

Student interest in this class is high; the department wanted to get this one on the books so it can be offered when the economic situation improves. Course number was corrected from JPN 1C to JPN 2A

MSC (M. Sanidad/J. Maringer). Vote: unanimous.

- c. PSYC 19 Introduction to Psychosocial Rehabilitation
Carlton Oler - this is part of a 4-course certificate program, and a partnership opportunity with mental health institutions. Former patients/clients could be recommended to this program and once complete, could return to work in the field as para-professionals.

MSC (E. Luna/J. Maringer). Vote: unanimous.

- d. PSYC 20 Current Trends & Issues in Psychosocial Rehabilitation
More advanced work, theories and trends in the field are studied.

MSC (H. Jukl/D. Young). Vote: unanimous.

- e. PSYC 21 Case Management
Overview of philosophy, values and skills required to be a case manager. Course will help para-professionals establish client -centered plan in collaboration with the client. Pre-screening of former patients would take place and appropriate students would be referred. General population students - no need to pre-screen.
Courses to be taken in the proper sequence - PSYC 19, 20, 21. Set PSYC 1 as a prerequisite; different methods can be used to establish prerequisites.

MSC (M. Sanidad/E. Luna). Vote: unanimous.

2. NEW COURSE PROPOSAL – SECOND READING

- a. AJ/POLS 5 Introduction to Modern International Terrorism
Course will be housed in AJ, cross-listed in Political Science. Critical thinking is part of the course, but does not meet the Critical Thinking Requirement.

MSC (M. Sanidad/E. Luna). Vote: unanimous.

- b. BIO 12 Introduction to Human Biology
Susan complimented the department - this is a great example of a well written course outline.

MSC (D. Young/M. Bumgarner). Vote: unanimous.

3. MODIFICATION OF EXISTING COURSE – FORM C

- a. AJ 12 Criminal Procedure
General update, add advisory: AJ 10.

MSC (E. Luna/M. Sanidad). Vote: unanimous.

- b. AJ 14 Criminal Law
General update, update textbook and content, add GE learning outcomes. Add advisory: AJ 10.

MSC (H. Jukl/M. Sanidad). Vote: unanimous.

- c. AJ 21 Narcotics and Drug Abuse
Change description. General update and update textbook.

MSC (M. Sanidad/J. Maringer). Vote: unanimous.

- d. CD 5 Child, Family, and Community
Marlene - this course has been revised to align with California Alignment Project. Update SLO's and change description.

MSC (D. Young/E. Luna). Vote: unanimous.

- e. COS 205 State Board Review

On the list of courses to be reviewed and updated.

MSC (E. Luna/M. Bumgarner). Vote: unanimous.

- f. ENGL 2C Introduction to Film and Fiction
General update. Jane - films must be captioned. Jesse - textbooks should be updated at minimum, every 5 years (may soon become 7 years). What does General Update mean? Course should be reviewed, corrected or changed as needed on a regular cycle. Jesse - the UC expectation is that course outlines older than 5 years will be reviewed in their entirety.

This item was withdrawn - paperwork was missing the Dean's signature.

- g. GEOG 1 Physical Geography
General update, update textbook and add GE Learning outcomes.
This is a Physical Science, not Social Science class. Course is 3 units, 2 lecture, 1 lab.

MSC (H. Jukl/M. Sanidad). Vote: unanimous.

- h. GEOL 1 Introduction to Geology
General update, update textbook and add GE Learning outcomes.

MSC (D. Young/M. Sanidad). Vote: unanimous.

- i. GUID 560 Individualized Learning Skills Development
Robert Overson - description was revised to be more individualized for the learning styles of each student. Is there a standard assessment tool used to make this determination? Guidance 557 paperwork or other evaluation methods will be used. General content update.

MSC (M. Sanidad/D. Young). Vote: unanimous.

- j. GUID 562 Directed Study in Pre-Algebra
Change description - cleaned-up for clarity.

MSC (M. Sanidad/M. Bumgarner). Vote: unanimous.

- k. HIST 2 United States History: Reconstruction to the Present
Change advisory to ENGL 1A. Update textbook, add GE Learning Outcomes, update content. To be effective Spring 2011.

MSC (J. Maringer/M. Bumgarner). Vote: unanimous.

- l. HIST 7A History of Western Civilization
General update, update textbook, update SLO's and GE Learning Outcomes.

MSC (H. Jukl/D. Young). Vote: unanimous.

- m. JOUR 10 Mass Media and Society
Update GE Learning Outcomes, update textbook.

- n. JOUR 16A Writing for Media
Update GE Learning Outcomes, update textbook.

- o. JOUR 16B Reporting for Media
Update GE Learning Outcomes, update textbook.

- p. JOUR 18 Writing for the Newspaper
Update GE Learning Outcomes, update textbook.

The motion includes JOUR 10, 16A, 16B and 18 all together.

MSC (A. Rosette/F. Lozano). Vote: unanimous.

- q. MATH 7 Finite Mathematics
General update, Update SLO's.

MSC (M. Sanidad/H. Jukl). Vote: unanimous.

- r. MUS 13 Concert Choir
Update GE Learning Outcomes
- s. MUS 26 Symphony Orchestra
Update GE Learning Outcomes
The motion includes both MUS 13 and 26.
MSC (A. Rosette/H. Jukl). Vote: unanimous.
- t. PSCI 2 Introduction to Meteorology
General update, update textbook.
MSC (M. Sanidad/J. Maringer). Vote: unanimous.
- u. SOC 1B Introduction to Sociology: Social Problems
Update content, SLO's, textbook. Change description.
MSC (M. Bumgarner/H. Jukl). Vote: unanimous.
- v. SOC 4 Sociology of Women and Men
Update content, SLO's, textbook. Change description (to reflect current research).
MSC (E. Luna/M. Bumgarner). Vote: unanimous.

4. DISTANCE EDUCATION – FORM D

- a. CD 5 Child, Family, and Community
This class has not been taught online before, but the format has been requested by students and faculty, making it more available to students.
MSC (M. Sanidad/H. Jukl). Vote: unanimous.
- b. PSCI 2 Introduction to Meteorology
Withdrawn - this course has already been approved for distance education.

5. DELETION OF EXISTING DEGREE OR CERTIFICATE

- a. Language Arts – AA Degree
The degree has been replaced by Liberal Arts - Language Arts and Humanities.
- b. Physical Education - Physical Education
The degree has been replaced with 3 options(Education, Sports Management, and Sports Medicine).
MSC (M. Sanidad/J. Maringer). Vote: unanimous.
- c. Business Management - Management, Marketing and Distribution - Marketing, CSIS - Computational Preparation in Bioinformatics. ***This item was withdrawn.***

V. Discussion/Information

- A. Articulation - Jesse - ***withdrawn.***
- B. CWEE Program Plan - Sherrean/Susan Sweeney
Request for alternative to in-person consultations
Employer Contact Summary
Revisions to the Cooperative Work Experience. The Plan is ready to take to the Board of Trustees. Additionally, forms have been developed to facilitate meetings with Susan and the employers, or alternatives to an in-person meeting.
- C. SLO evaluation
This discussion is postponed to Fall. Susan, Bonnie and Kathleen will work on how

to archive SLO Evaluation data over the summer. The Technical Review Committee will look at the forms. Susan is attending Curriculum Institute this summer.

D. Fall Semester Meeting Schedule

- Please put these dates in your calendar. Susan reminds the committee that working on your course updates over the summer is a great thing to do.
- Jesse reminds the committee that some Liberal Arts Programs also need to be updated, with some of the new courses being included as part of the programs.
- Fran Lozano thanked Susan for another great year in Curriculum.

VI. Adjournment

At 4:20 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, M. Bumgarner, S. Carr, E. Crook, S. Dodd, B. Donovan, M. Giovannini (ASB Representative), R. Hannon, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone